



Consulate General of Italy
Hong Kong

VISA CHECKLIST – STUDY
簽證文件清單 - 留學

Name of Applicant

申請人姓名: _____

Any minor under 18 years of age is required to be accompanied at the counter by both parents.
未滿 18 歲的申請人必須由父母雙方陪同前往櫃檯

PLEASE NOTE:

- IT IS NOT POSSIBLE TO MAKE PHOTOCOPIES IN THE CONSULATE
領事館不提供文件影印服務
- AT THE COUNTER, ALL DOCUMENTS MUST BE SUBMITTED ACCORDING THE LIST ORDER.
所有文件必須按照清單順序於櫃檯提交

1	Schengen visa application form (stays of up to 90 days): a duly completed, dated and signed application form, printed with the barcode generated by the online application system: http://e-applicationvisa.esteri.it/index.html. IMPORTANT: THE BARCODE MUST BE CLEARLY LEGIBLE! National visa application form (stays exceeding 90 days): A duly completed application form in English, signed by the applicant: https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/visti/modelli-e-modulistica/ 申根簽證申請 (逗留不超過 90 天) : 須提交已填妥、註明日期並由申請人簽署的申請表, 並列印載有條碼 (Barcode) 的版本: http://e-applicationvisa.esteri.it/index.html (請注意: 條碼必須清晰可辨) 國家簽證申請 (逗留超過 90 天) : 申請人須以英語填寫及簽署國家簽證申請表: https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/visti/modelli-e-modulistica/	
2	One recent (not older than six months) passport ICAO standard photographs (35 x 45 mm) 近 6 個月內拍攝的符合國際民航組織 (ICAO) 標準的護照照片 (35 × 45 毫米)	
3	Current passport or travel document (original + copy) issued within the past 10 years and valid at least 90 days beyond the return to HK/Macao. Photocopies of previous Schengen visas must also be provided. 護照或旅行證件 (正本及副本) 必須為十年內簽發, 其有效期須在返回香港 / 澳門後至少尚有 90 天以上。此外, 須提供過往所有申根國家簽證 (如有) 的副本	
4	Proof of residence in Hong Kong or Macao: • Hong Kong or Macao Identity Card (original and copy); • Proof of accommodation in Hong Kong or Macao (e.g. tenancy agreement or utility bill). For temporary residents, the residence permit must remain valid beyond the applicant's intended return date to Hong Kong or Macao. 香港 / 澳門居留身份證明 :	

	• 香港 / 澳門身份證 (正本及副本) ; • 在香港 / 澳門的住址證明 (如租約或水電煤費單) 如屬臨時居留人士，其居留許可須於申請人擬返回香港 / 澳門當日後仍然有效。	
5	Acceptance letter from the Institute/University in Italy, on official letterhead and bearing the institution's official stamp, containing the following information: • the applicant's details; • The duration of the study programme; • The name and position of the signatory; • The signature of the authorised signatory. Please note that for ALL UNIVERSITY COURSES (i.e.: Bachelor Degrees, Master Degrees, Foundation courses, PhDs, Italian Language and Cultural Courses, Single Courses and internships, Exchange Programs) students MUST first pre-enroll through the University website https://www.universitaly.it/ and, only after receiving the online approval by the University, they can apply for visa at the Consulate. 由意大利院校 / 大學發出的錄取通知書，須以院校正式信箋發出，並蓋有院校正式印章，且須載有以下資料： • 學生的個人資料； • 課程修讀期； • 簽署人的姓名及職銜； • 獲授權簽署人的簽署。 請注意：所有大學課程（包括本科、碩士、預科課程、博士學位、意大利語言及文化課程、單門課程與實習、交換生項目等），學生必須先透過「Universitaly」官方網站（https://www.universitaly.it/）完成預註冊；僅在大學線上審批通過後，方可向領事館申請簽證。	
6	For applicants who are currently enrolled in a study programme: A recent letter issued by the current university or educational institution, confirming the applicant's programme of study, year of study, any scholarship awarded, and any other relevant information relating to the applicant's academic record. 現正就讀的學生須提交由現就讀大學或教育機構最近發出的證明信，須註明所修讀的課程、就讀年級、是否獲頒獎學金（如適用）、與學生學業情況相關的其他資料等。	
7	CIMEA Statements of Comparability and Verification for academic titles <u>OR</u> Declaration of Value When applying for admission to a Bachelor's, Master's or PhD programme at an Italian university, applicants must submit, together with their application, the CIMEA certifications for their academic qualification. Alternatively, applicants may submit a Declaration of Value (Dichiarazione di Valore). For further information:: https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/studiare-in-italia-dichiarazione-di-valore/ CIMEA 學歷認證 或 學歷價值聲明 (Declaration of Value) 申請入讀意大利大學的學士、碩士或博士課程時，均須於申請時一併提交 CIMEA 學歷認證。申請人亦可選擇提交學歷價值聲明 (Declaration of Value) 。 詳 情 請 參 閱 : https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/studiare-in-italia-dichiarazione-di-valore/	

8	<u>Language Proficiency Certificate</u> For Bachelor's, Master's, and PhD programmes taught in Italian, applicants must provide proof of Italian language proficiency at CEFR Level B2 or above. For Foundation Courses, a minimum CEFR Level B1 proficiency in Italian is required. Language certificates must be issued by an Italian Cultural Institute or by a certification body that is a member of the CLIQ (Certificazione Lingua Italiana di Qualità) system. For all programmes taught in English, applicants must provide proof of English language proficiency at CEFR Level B2 or above, issued by an internationally recognised certification institution. 語言能力證明 申請以意大利語授課的學士、碩士或博士課程，須提交歐洲共同語言參考架構（CEFR）B2 或以上程度的意大利語能力證明。 申請 Foundation Course（大學基礎課程），須提交 CEFR B1 或以上程度的意大利語能力證明。 語言證書須由意大利文化處（Italian Cultural Institute）或 CLIQ（Certificazione Lingua Italiana di Qualità）成員認證機構簽發。 申請所有以英語授課的課程，須提交由國際認可的語言考試或認證機構簽發的 CEFR B2 或以上程度英語能力證明。	
9	For minors under 18: parents must provide the birth certificate (<u>original + copy</u>). Birth certificates issued outside Hong Kong or Macao need to be apostilled. Certificates from countries not adhering to the apostille convention, must be notarized, translated into Italian and legalized by the competent Family Affairs Office and Italian Consulate; The parent not travelling with the minor needs to sign in person a consent letter 未滿 18 歲的申請人：父母須提供出生證明（正本及副本）。在香港或澳門以外地區簽發的出生證明須附加海牙認證（Apostille）。如簽發國家並未加入海牙公約，則該文件須經公證、翻譯成意大利語，並由相關主管家庭事務機關及意大利領事館辦理認證。若父母不會與未成年申請人同行，父母必須親自前往領事館簽署出國同意書。	
10	Round trip flights booking(s) from/to Hong Kong, Macao or Shenzhen. 往返香港、澳門或深圳的機票預訂證明 For a study period longer than 3 months one-way ticket is accepted 如申請學生簽證（多於三個月），則可提交單程去程機票	
11	Proof of accommodation for at least 14 days. If staying in private accommodation, applicants must provide: • Proof of ownership of the property or a copy of the tenancy agreement; • A copy of the host's passport or identity document; • A duly completed and signed Declaration of Hospitality form: https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/visti/modelli-e-modulistica/ 至少 14 天的住宿證明。如入住私人住所，申請人須提交以下文件： • 物業業權證明或租約副本； • 接待人的護照或身份證明文件副本； • 已妥為填寫及簽署的住宿聲明（Declaration of Hospitality）： https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/visti/modelli-e-modulistica/	
12	Proof of sufficient financial means to support your stay - The following documents must be submitted: • Bank statements for the last three months, issued by banks in Hong Kong or Macao. Bank statements must be in English or accompanied by an official English translation;	

	- Financial guarantee: If the student's parents are acting as the student's financial guarantors, the following documents must be provided: - Proof of the family relationship; - The parents' bank statements. The financial guarantor must also personally complete and sign in person the Financial Guarantee Declaration, available at the following link: https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/visti/modelli-e-modulistica/ 財力證明 — 申請人必須提交以下文件： - 由香港或澳門銀行簽發的最近三個月銀行月結單。銀行月結單須為英文版本，或附有英文官方譯本。 - 經濟擔保：如由學生的父母擔任經濟擔保人，須提交以下文件： - 證明親屬關係的文件； - 父母的銀行月結單。 經濟擔保人必須親自填寫並於領事館人員面前簽署相關經濟擔保聲明（Financial Guarantee Declaration），表格可於以下連結下載：https://conshongkong.esteri.it/en/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/visti/modelli-e-modulistica/	
13	Travel health insurance certificate and policy, valid throughout the Schengen Area and for the entire duration of the stay, providing a minimum coverage of EUR 30,000 for: - Emergency medical expenses; - Hospitalisation; - Medical repatriation. For national visas (stays exceeding 90 days), the insurance policy must cover medical treatment and hospitalisation (pursuant to Article 39(3) of Legislative Decree No. 286/1998 and the Ministry of the Interior Directive of 1 March 2000). The insurance policy must also be presented when applying for a residence permit (permesso di soggiorno). 旅遊醫療保險證明及保單。保險計劃須於整個逗留期間有效，並適用於所有申根國家，保額不少於 30,000 歐元，保障範圍須包括： - 緊急醫療費用； - 住院治療； - 醫療遣返。 申請國家簽證（逗留超過 90 天）的人士，其保險計劃須涵蓋醫療及住院治療（根據《第 286/1998 號法令》第 39 條第 3 款及意大利內政部於 2000 年 3 月 1 日頒布的指引），並須於申請居留許可（Permesso di Soggiorno）時一併出示有關保單。	

This Visa Section reserves the right to request further supporting documents if deemed necessary

本簽證處保留要求申請人進一步提交其他補充文件的權利

Consulate General of Italy

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