



Consulate General of Italy  
Hong Kong

**VISA CHECKLIST – STUDY**

文件清單 – 学习签证

Name of Applicant

申请人姓名：\_\_\_\_\_

**Any minor under 18 years of age** is required to be accompanied at the counter by both parents.  
**18 岁以下的申请人**必须由父母双方陪同前往柜台。

**PLEASE NOTE:**

- IT IS NOT POSSIBLE TO MAKE PHOTOCOPIES IN THE CONSULATE  
領事館不會提供复印文件服務
- AT THE COUNTER, ALL DOCUMENTS MUST BE SUBMITTED ACCORDING THE LIST ORDER.  
所有文件必須按清單順序于柜台提交

|   |  |  |
|---|--|--|
| 1 | <p><b>Schengen visa application form (up to 90 days):</b> duly completed and signed by applicant, printed including the barcode: <a href="http://e-applicationvisa.esteri.it/index.html">http://e-applicationvisa.esteri.it/index.html</a>. <b>IMPORTANT: BARCODE MUST BE PRINTED CLEARLY!</b><br/>申請人須用英語填寫和簽署<b>申根簽證申請表</b>, 打印申請表和包含的二維條碼, 鏈接: <a href="http://e-applicationvisa.esteri.it/index.html">http://e-applicationvisa.esteri.it/index.html</a> (請注意: 條形碼必須清晰打印)</p> <p><b>National visa application form (for stays over 90 days):</b> 國家簽證申請表適用於逗留 90 天以上。This form must be duly completed in English by the applicant. 申請人須用英語填寫申請表<br/>鏈接: <a href="https://conshongkong.esteri.it/wp-content/uploads/2023/03/VISTO-NAZIONALE-FORM.pdf">https://conshongkong.esteri.it/wp-content/uploads/2023/03/VISTO-NAZIONALE-FORM.pdf</a></p> |  |
| 2 | <p><b>Two recent (not older than six months) passport <u>ICAO standard photographs</u></b> (35 x 45 mm)<br/>近 6 個月內拍攝的<b>兩張符合國際民航組織 (ICAO) 標準</b>的護照照片 (35 × 45 毫米)</p>  |  |
| 3 | <p><b>Current passport or travel document (original + copy)</b> issued within the past 10 years and valid at least 90 days beyond the return to HK/Macao. Photocopies of any previous Schengen visa must be provided.<br/><b>護照或旅行證件必(原件+复印件)</b> 必須是在十年以內簽發, 其有效期在返回香港/澳門後必須至少為 90 天以上)。此外, 須提供已往所有申根國家簽證 (如有) 的复印件</p>   |  |
| 4 | <p><b>Evidence of residence status in Hong Kong/Macao:</b> HK/Macao ID card (<u>original + copy</u>) and, if temporary resident, residence permit valid beyond the return date to HK/Macao.<br/><b>香港/澳門居留身份證明:</b> 香港/澳門身份證 (<u>正本 + 复印件</u>); 如為臨時居民, 需提供返回香港/澳門後仍然有效的居留許可</p>   |  |
| 5 | <p><b>Acceptance letter from the institute/university in Italy</b><br/>printed on letterhead paper and official stamp, with details of the applicant's details and duration of the course, full name and title of the signatory and signature.<br/>Please note that for <b>ALL UNIVERSITY COURSES</b> (i.e.: Bachelor Degrees, Master Degrees, Foundation courses, PhDs, Italian Language and Cultural Courses, Single Courses and internships, Exchange Programs) students <b>MUST first pre-enroll through the University website <a href="https://www.universitaly.it/">https://www.universitaly.it/</a></b> and, <b>only after receiving the online approval by the University, they can apply for visa at the Consulate.</b></p>  |  |

|    |   |  |
|----|---|--|
|    | <p>意大利院校/大学出具的录取通知书，须使用正式抬头纸打印并加盖官方印章，内容包含申请人的详细个人信息、课程学习期限，以及签署人的全名、职位及亲笔签名。</p> <p><b>请注意：</b>所有大学课程（包括本科、硕士、预科课程、博士学位、意大利语言及文化课程、单门课程与实习、交换生项目等），学生必须先通过「University」官网（<a href="https://www.university.it/">https://www.university.it/</a>）完成预注册；**仅在大学线上审批通过后**，方可向领事馆申请签证。</p>   |  |
| 6  | <p><b>For current students: recent testimonial letter from the current university/institution</b><br/>stating year of course/faculty/scholarship, etc.</p> <p>针对在读学生：由目前就读的大学或院校出具的近期在读证明信，需注明就读年级、所属院系、是否获得奖学金等相关信息。</p>   |  |
| 7  | <p><b>For minors under 18:</b><br/>parents must provide the <b>birth certificate</b> (original + copy). Birth certificates issued outside Hong Kong or Macao need to be apostilled. Certificates from countries not adhering to the apostille convention, must be notarized, translated into Italian and legalized by the competent F.A.O. and Italian Consulate;</p> <p>The parent not travelling with the minor <b>needs to sign in person a consent letter</b></p> <p><b>未满 18 岁的申请人：</b><br/>父母必须提供出生证明(原件+复印件)。由香港或澳门以外地区发出的出生证明需要进行海牙认证或公证，翻译成意大利文,并由中国外事办公室和意大利领事馆认证。<br/>若父母将不会与未成年申请人同行, 父母必须亲自到领事馆签署出国同意</p>  |  |
| 8  | <p><b>Round trip reservation(s) from/to Hong Kong or Macao. 来回香港或澳门的机票预订单</b><br/>for a study period longer than 3 months one-way ticket is accepted 学生签证三个以上则可提交单程去程机票</p>   |  |
| 9  | <p><b>Proof of accommodation</b> for at least 14 days; <b>for Lodgings in private accommodation:</b> the applicant must submit proof of ownership or rental contract, the host's passport/ID copy (pages with his/her personal details and signature)-form:</p> <p>至少 14 天的住宿证明; 若在私人住所住宿, 请提供住宿拥有权或租赁合同的证明; 邀请人护照/身份证的复印件 (护照页面复印件须带有他/她个人资料和签字) - 表格: <a href="https://conshongkong.esteri.it/wp-content/uploads/2023/02/Dichiarazione-di-ospitalita.pdf">https://conshongkong.esteri.it/wp-content/uploads/2023/02/Dichiarazione-di-ospitalita.pdf</a></p>   |  |
| 10 | <p><b>Proof of financial means</b> - The following documents must be submitted:</p> <p>财务证明 - 申请人必须提交以下文件:</p> <ul style="list-style-type: none"> <li>- <b>bank statements:</b> for the latest 3 months issued by banks in Hong Kong or Macao.<br/>由香港或澳门银行发出的最近 3 个月的银行对账单</li> <li>- <b>financial guarantor:</b> in case parents act as a financial guarantors, the student needs to provide: proof of kinship, parents' bank statement. The guarantor should fill the according declaration <b>signed in person:</b> <a href="https://conshongkong.esteri.it/wp-content/uploads/2023/02/invitation_visa_guarantee_letter_tur_inv_stu.pdf">https://conshongkong.esteri.it/wp-content/uploads/2023/02/invitation_visa_guarantee_letter_tur_inv_stu.pdf</a><br/>经济担保人: 如果父母是经济担保人, 学生需提供亲属关系证明及父母的银行对账单。担保人必须亲自填写并在领事官人员面前签署相应声明书: <a href="https://conshongkong.esteri.it/wp-content/uploads/2023/02/invitation_visa_guarantee_letter_tur_inv_stu.pdf">https://conshongkong.esteri.it/wp-content/uploads/2023/02/invitation_visa_guarantee_letter_tur_inv_stu.pdf</a></li> </ul> |  |
| 11 | <p><b>Health insurance certificate and policy</b> (emergency treatments, hospital and repatriation expenses, with a min. coverage of Euro 30,000) valid for all Schengen countries for the whole duration of the stay.</p> <p>For national visas (stays over 90 days): the policy must cover at least the first 3 months of the stay.</p> <p><b>健康保险凭证和保单</b> (紧急治疗, 住院和遣返费用, 保额至少为三万欧元), 必须在整个申根成员国境内及整个逗留期间有效. 国家签证(停留 90 天以上): 保单必须至少涵盖逗留期的首 3 个月</p>  |  |

**This Visa Section reserves the right to request further supporting documents if deemed necessary**

**本签证处保留要求申请人进一步提供其他补充材料的权利**

Consulate General of Italy - Suite 3201 Central Plaza, 18 Harbour Road, Wanchai, Hong Kong. EMAIL: [visti.hongkong@esteri.it](mailto:visti.hongkong@esteri.it)  
<https://conshongkong.esteri.it/it/servizi-consolari-e-visti/servizi-per-il-cittadino-straniero/visti/> Tel. 2522.0033 – Fax 2845.9678;