



Consulate General of Italy

Applicant

Hong Kong

VISA CHECKLIST – INVITATION
(political, scientific and cultural events)

文件清單 – 邀請簽證

(政治、科学和文化活动)

Name of

申請人姓名：_____

PLEASE NOTE:

- IT IS NOT POSSIBLE TO MAKE PHOTOCOPIES IN THE CONSULATE
領事館不會提供複印文件服務
- AT THE COUNTER, ALL DOCUMENTS MUST BE SUBMITTED ACCORDING THE LIST ORDER.
所有文件必須按清單順序於櫃台提交

1	Schengen visa application form duly completed and signed by applicant, printed including the barcode: http://e-applicationvisa.esteri.it/index.html . IMPORTANT: BARCODE MUST BE PRINTED CLEARLY! 申請人須用英語填寫和簽署 申根簽證申請表 , 打印申請表包含二維條碼, 鏈接: http://e-applicationvisa.esteri.it/index.html (請注意: 條形碼必須清晰打印)	
2	Two recent (not older than six months) passport <u>ICAO standard photographs</u> (35 x 45 mm) 近 6 個月內拍攝的 兩張符合國際民航組織 (ICAO) 標準的護照照片 (35 × 45 毫米)	
3	Current passport or travel document (original + copy) issued within the past 10 years and valid at least 90 days beyond the return to HK/Macao. Photocopies of any previous Schengen visa must be provided. 護照或旅行證件(原件+複印件) 必須是在十年以內簽發, 其有效期在返回香港/澳門後必須至少為 90 天以上。此外, 須提供已往所有申根國家簽證 (如有) 的複印件	
4	Evidence of residence status in Hong Kong/Macao: HK/Macao ID card (<u>original + copy</u>) and, if temporary resident, residence permit valid beyond the return date to HK/Macao. 香港/澳門居留身份證明: 香港/澳門身份證 (<u>正本 + 複印件</u>) ; 如為臨時居民, 需提供返回香港/澳門後仍然有效的居留許可	
5	Invitation letter from the organizer of the event in the country of destination, on official letterhead paper with stamp, mentioning: 1) purpose and duration of the stay; 2) detailed program and itinerary; 3) details of accommodation during the period of the intended stay 來自目的地國家活動主辦機構的邀請函 , 需使用公司正式的信頭紙並加蓋公章, 且須清楚注明: 1) 訪問目的和期限; 2) 詳細的日程和行程; 3) 預定逗留期間的住宿細節	
6	Round trip reservation(s) from/to Hong Kong or Macao. 來回香港或澳門的 機票預訂單	
7	Travel itinerary providing clear evidence of the applicant's travel plans (confirmed flights and transportation bookings, itinerary, name of first port of entry in Italy, etc.): 旅行行程 , 提供申根區內國家的清晰 行程表 (每天住宿詳情和確切的入境口岸名稱) https://conshongkong.esteri.it/wp-content/uploads/2023/02/visto_turismo_itinerario1.pdf	
8	Proof of accommodation for the whole duration of the intended stay 申請人在整個申根地區的每天 酒店預訂單 For lodgings in private accommodation: the applicant must submit an invitation, and copy of passport/ID	

	card/residence permit of the inviting person: 如属私人住所的住宿，申请人必须提交邀请函，并提供邀请人的护照/身份证/居留许可证的复印件： https://conshongkong.esteri.it/wp-content/uploads/2023/02/Dichiarazione-di-ospitalita.pdf	
9	Proof of financial means - The following documents must be submitted: 财务证明 - 必须提交以下文件: - <u>bank statements</u> for the latest 3 months issued by banks in Hong Kong or Macao. - <u>proof of regular income</u>: e.g. an official letter from the employer (stating duration of recruitment, status, income, confirmed upcoming leave). - 由香港或澳门银行发出的最近 3 个月的银行对账单 - <u>固定收入证明</u>: 雇主出具的正式信函 (注明雇佣期限、雇佣状况、收入、已确认的假期)	
10	Health insurance certificate and policy (emergency treatments, hospital and repatriation expenses, with a min. coverage of Euro 30,000) valid for all Schengen countries for the whole duration of the stay. 健康保险凭证和保单 (紧急治疗, 住院和遣返费用, 保额至少为三万欧元), 必须在整个申根成员国境内及整个逗留期间有效	

This Visa Section reserves the right to request further supporting documents if deemed necessary

本签证处保留要求申请人进一步提供其他补充材料的权利

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