



Consulate General of Italy
Hong Kong

VISA CHECKLIST – TOURISM
文件清單 - 旅遊簽證

Name of Applicant

申請人姓名： _____

Any minor under 18 years of age is required to be accompanied at the counter by both parents.

18 岁的申请人须由父母陪同前往柜台



Family member of EU citizen (providing the documentation necessary to prove kinship) need to present documents from point 1 to 6 ONLY.

欧盟公民家庭成员 (须提供必要的亲属关系证明文件) 只需要出示第 1 至 6 点的文件

PLEASE NOTE:

- IT IS NOT POSSIBLE TO MAKE PHOTOCOPIES IN THE CONSULATE
領事館不會提供复印文件服務
- AT THE COUNTER, ALL DOCUMENTS MUST BE SUBMITTED ACCORDING THE LIST ORDER.
所有文件必須按清單順序於櫃台提交

1	<p>Schengen visa application form duly completed and signed by applicant, printed including the barcode: http://e-applicationvisa.esteri.it/index.html. IMPORTANT: BARCODE MUST BE PRINTED CLEARLY! 申請人須用英語填寫和簽署申根簽證申請表, 打印申請表和包含的二維條碼, 鏈接: http://e-applicationvisa.esteri.it/index.html (請注意: 條形碼必須清晰打印)</p>	
2	<p>Two recent passport-sized photographs (35 x 45 mm) 兩張護照尺寸的近期照片(35X45 毫米)</p>	
3	<p>Current passport or travel document (<u>original + copy</u>) issued within the past 10 years and valid at least 90 days beyond the return to HK/Macao. Photocopies of any previous Schengen visa must be provided. 護照或旅行證件(原件+复印件) 必須是在十年以內簽發, 其有效期在返回香港/澳門後必須至少為 90 天以上)。此外, 須提供已往所有申根國家簽證 (如有) 的复印件</p>	
4	<p>Evidence of residence status in Hong Kong/Macao: HK/Macao ID card (<u>original + copy</u>) and, if temporary resident, residence permit valid beyond the return date to HK/Macao. 香港/澳門居留身份證明: 香港/澳門身份證 (<u>正本 + 复印件</u>) ; 如為臨時居民, 需提供返回香港/澳門後仍然有效的居留許可</p>	
5	<p>For minors under 18:</p> <ul style="list-style-type: none"> - parents must provide the birth certificate (<u>original + copy</u>). Birth certificates issued outside Hong Kong or Macao need to be apostilled. Certificates from countries not adhering to the Apostille Convention (e.g. China), must be notarized, translated into Italian and legalized by the competent F.A.O. and Italian Consulate. - The parent not travelling with the minor needs to sign in person a consent letter. <p>未滿 18 歲的申請人:</p> <ul style="list-style-type: none"> - 父母必須提供出生證明(原件+复印件)。由香港或澳門以外地區出具的出生證明需要進行海牙加註認 	

	<p>证。未加入《海牙认证公约》的国家（如中国）出具的出生证明则必须进行公证，翻译成意大利语，并由中国外事办公室以及意大利领事馆认证。</p> <ul style="list-style-type: none"> - 若父母将不会与未成年申请人同行，父母必须亲自到领事馆签署<u>出国同意书</u>。 	
6	Round trip reservation(s) from/to Hong Kong or Macao. 来回香港或澳门的机票预订单	
7	<p>Travel itinerary providing clear evidence of the applicant's travel plans (confirmed flights and transportation bookings, itinerary, name of first port of entry in Italy, etc.):</p> <p>旅行行程，提供申根区内国家的清晰行程表(每天住宿详情和确切的入境口岸名称)</p> <p>https://conshongkong.esteri.it/resource/2016/02/79489_f_cons57itinerario.pdf</p>	
8	<p>Proof of accommodation for the whole duration of the intended stay 申请人在整个申根地区的每天酒店预订单</p> <p>For lodgings in private accommodation: the applicant must submit an invitation, and copy of passport/ID card/residence permit of the inviting person:</p> <p>如属私人住所的住宿，申请人必须提交邀请函，并提供邀请人的护照/身份证/居留许可证的复印件：</p> <p>https://conshongkong.esteri.it/resource/2016/03/80771_f_cons57dichiarazioneospitalita1.pdf</p>	
9	<p>Proof of financial means: The following documents must be submitted:</p> <p>财务证明 - 必须提交以下文件：</p> <ul style="list-style-type: none"> - <u>bank statements</u> for the latest 3 months issued by banks in Hong Kong or Macao. - <u>proof of regular income:</u> an official letter from the employer (stating duration of recruitment, status, income, confirmed upcoming leave) OR proof of pension/insurance/rent payments. For students: a letter from the university/institution stating year of course/faculty etc. - 由香港或澳门银行发出的最近 3 个月的银行对账单 - <u>固定收入证明</u>：雇主出具的正式信函（注明雇佣期限、雇佣状况、收入、已确认的假期）或养老金/保险金/租金支付证明。如申请人是学生：大学/机构出具的信函，注明课程年度/院系等。 	
10	<p>Health insurance certificate and policy (emergency treatments, hospital and repatriation expenses, with a min. coverage of Euro 30,000) valid for all Schengen countries for the whole duration of the stay.</p> <p>健康保险凭证和保单（紧急治疗，住院和遣返费用，保额至少为三万欧元），必须在整个申根成员国境内及整个逗留期间有效</p>	

This Visa Section reserves the right to request further supporting documents if deemed necessary

本签证处保留要求申请人进一步提供其他补充材料的权利