



Consulate General of Italy

Applicant

Hong Kong

VISA CHECKLIST – INVITATION
(political, scientific and cultural events)
文件清單 – 邀請簽證
(政治、科學和文化活動)

Name of

申請人姓名： _____

PLEASE NOTE:

- IT IS NOT POSSIBLE TO MAKE PHOTOCOPIES IN THE CONSULATE
領事館不會提供複印文件服務
- AT THE COUNTER, ALL DOCUMENTS MUST BE SUBMITTED ACCORDING THE LIST ORDER.
所有文件必須按清單順序於櫃台提交

1	<p>Schengen visa application form duly completed and signed by applicant, printed including the barcode: http://e-applicationvisa.esteri.it/index.html. IMPORTANT: BARCODE MUST BE PRINTED CLEARLY! 申請人須用英語填寫和簽署申根簽證申請表, 打印申請表包含二維條碼, 鏈接: http://e-applicationvisa.esteri.it/index.html (請注意: 條形碼必須清晰打印)</p>	
2	<p>Two recent passport-sized photographs (35 x 45 mm) 兩張護照尺寸的近期照片(35X45 毫米)</p>	
3	<p>Current passport or travel document (original + copy) issued within the past 10 years and valid at least 90 days beyond the return to HK/Macao. Photocopies of any previous Schengen visa must be provided. 護照或旅行證件(原件+復印件) 必須是在十年以內簽發, 其有效期在返回香港/澳門後必須至少為 90 天以上。此外, 須提供已往所有申根國家簽證 (如有) 的復印件</p>	
4	<p>Evidence of residence status in Hong Kong/Macao: HK/Macao ID card (original + copy) and, if temporary resident, residence permit valid beyond the return date to HK/Macao. 香港/澳門居留身份證明: 香港/澳門身份證 (正本 + 復印件) ; 如為臨時居民, 需提供返回香港/澳門後仍然有效的居留許可</p>	
5	<p>Invitation letter from the organizer of the event in the country of destination, on official letterhead paper with stamp, mentioning: 1) purpose and duration of the stay; 2) detailed program and itinerary; 3) details of accommodation during the period of the intended stay 來自目的地國家活動主辦機構的邀請函, 需使用公司正式的信頭紙並加蓋公章, 且須清楚註明: 1) 訪問目的和期限; 2) 詳細的日程和行程; 3) 預定逗留期間的住宿細節</p>	
6	<p>Round trip reservation(s) from/to Hong Kong or Macao. 來回香港或澳門的機票預訂單</p>	
7	<p>Travel itinerary providing clear evidence of the applicant's travel plans (confirmed flights and transportation bookings, itinerary, name of first port of entry in Italy, etc.): 旅行行程, 提供申根區內國家的清晰行程表(每天住宿詳情和確切的入境口岸名稱) https://conshongkong.esteri.it/wp-content/uploads/2023/02/visto_turismo_itinerario1.pdf</p>	

8	<p>Proof of accommodation for the whole duration of the intended stay 申请人在整个申根地区的每天酒店预订单</p> <p>For lodgings in private accommodation: the applicant must submit an invitation, and copy of passport/ID card/residence permit of the inviting person:</p> <p>如属私人住所的住宿，申请人必须提交邀请函，并提供邀请人的护照/身份证/居留许可证的复印件： https://conshongkong.esteri.it/wp-content/uploads/2023/02/Dichiarazione-di-ospitalita.pdf</p>	
9	<p>Proof of financial means - The following documents must be submitted:</p> <p>财务证明 - 必须提交以下文件:</p> <ul style="list-style-type: none"> - <u>bank statements</u> for the latest 3 months issued by banks in Hong Kong or Macao. - <u>proof of regular income</u>; e.g. an official letter from the employer (stating duration of recruitment, status, income, confirmed upcoming leave). - 由香港或澳门银行发出的最近 3 个月的银行对账单 - <u>固定收入证明</u>: 雇主出具的正式信函 (注明雇佣期限、雇佣状况、收入、已确认的假期) 	
10	<p>Health insurance certificate and policy (emergency treatments, hospital and repatriation expenses, with a min. coverage of Euro 30,000) valid for all Schengen countries for the whole duration of the stay.</p> <p>健康保险凭证和保单 (紧急治疗, 住院和遣返费用, 保额至少为三万欧元), 必须在整个申根成员国境内及整个逗留期间有效</p>	

This Visa Section reserves the right to request further supporting documents if deemed necessary

本签证处保留要求申请人进一步提供其他补充材料的权利

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