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Application received on

To the Consulate General of Italy  
in Hong Kong

## APPLICATION FOR A DECLARATION OF VALUE (DV)

I undersigned ..... (Name and Surname)

Place of birth ..... Date of birth.....

Residing in..... House/Flat no. and Street.....

Tel no..... e-mail address.....

Citizenship..... holder of passport number.....

Issued by (please specify issuing authority) .....

Issue date.....of which I enclose a photocopy (pages with personal details)

**- having completed my studies in Hong Kong / Macao (erase the one that does not apply):**

- At Secondary / High School level                       At Tertiary / University level)

Name of Institution: .....

Certificate of studies obtained:.....

### REQUEST THE ISSUE OF A DECLARATION OF VALUE:

for the following reason (please tick the applicable option):

- enrolment to an Italian university  
 work / employment purposes  
 request of the equivalence of certificate of studies (MIUR) for professional purposes  
 other (please specify)

and enclose herewith the relevant documentation (please see below).

....., ...../...../.....  
Place                      Date (dd/mm/yyyy)

\_\_\_\_\_  
Signature of the applicant

**CHECK LIST OF THE DOCUMENTATION ATTACHED TO THIS FORM, DULY COMPLETED AND SIGNED:**

	ENCL.
1. <b><i>Certified copy of the qualification(s), legalised with an Apostille</i></b> * procedure to obtain a certified and apostilled copy of your certificate: a) please go to your University and ask for a certified true copy of your certificate; b) bring the certified true copy to the Office of Oath (Home Affairs Department) to swear that the documents are true; c) please get an Apostille from the Apostille office (High Court). The apostilled should be stuck on the certified copy of your certificate. (just one Apostille, on the back of the certificate of study is sufficient. No need to put an Apostille on each page);	
2. <b><i>Translation of the degree certificate (University / High School Diploma / HKDSE) to be certified by this Consulate General:</i></b> you will have to contact one of our <u>external translators</u> to have the certificate translated. The translator will have to come to the Consulate to certify his/her translation; Transcript of exams (only if requested by the University) with certified translation by one of our external translators.	
3. <b><i>Detailed Curriculum of studies</i></b> (years of study and Institutions)	
3. <b><i>Clear photocopy of a valid Passport</i></b> (pages with personal details only)	
4. <b><i>Payment of consular fees</i></b> , if applicable	
5. <b><i>Authorization letter</i></b>	

***Please note that your request for DV will be delayed should the documentation be incomplete.***