



Consolato Generale d'Italia
Hong Kong

CALL FOR EXPRESSION OF INTEREST

MARKET INVESTIGATION TO IDENTIFY THE ECONOMIC OPERATORS TO BE INVITED TO THE NEGOTIATED PROCEDURE WITHOUT PRIOR PUBLICATION OF A CONTRACT NOTICE FOR THE EXECUTION OF EXTRAORDINARY MAINTENANCE WORK IN THE PREMISES OF THE CONSULATE GENERAL – CIG ZB329288F1,

Object of the contract

The Consulate General of Italy in Hong Kong has issued the present market investigation for the exclusive purpose to receive statement of interest in order to facilitate the participation of a greater number of economic operators for the execution of extraordinary maintenance work in the premises of the Consulate General of Italy in Hong Kong.

Purpose of the extraordinary maintenance work in the Consulate General, is to improve the level of the services provided by the Consular Section, to ensure compliance with data protection law and health and safety at work law.

The Consulate General reserves the right to identify the eligible economic operators to whom send the request of quote.

Contract amount

Maximum contract amount: HKD 645.000,00

Purpose

This market investigation is aimed to the economic operators that meet the requirements and that have the expertise, and the technical and management resources to enter such agreement. This market investigation is aimed to start a constructive dialogue with all interested parties and identify the economic operators to be invited to the procedure. At this stage, statements of interest submitted with the requested data will not be considered as binding for the Consulate General. The Economic operators that submit statements of interests will not gain preferred placement position in the decision-making process of the Consulate General.

The Consulate General also reserves the right not to proceed with the invitation to tender related to this notice or to suspend, modify or cancel it.



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The maximum contract amount may be subject to little variations following the results of the technical insights on the final project still ongoing, which will not, however, have any effects on the procedure and method of adjudication choice and Economic operators' requirements.

Requirements

The economic operator must fulfil the following conditions in order to be admitted to the award procedure.

Absence of the following exclusion grounds - in accordance with art. 80 of the Italian Legislative Decree n. 50/2016.

Grounds relating to criminal convictions

Any member of its administrative, management or supervisory body or has powers of representation, decision or control therein must have not been the subject of a conviction by final judgment for one of the reasons listed below:

- Participation in a criminal organization;
- Corruption;
- Fraud;
- Terrorist offences or offences linked to terrorist activities;
- Money laundering or terrorist financing;
- Child labor and other forms of trafficking in human beings.

Grounds relating to the payment of taxes or social security contributions

The economic operator must have met all its obligations relating to the payment of taxes or social security contributions.

Grounds relating to insolvency, conflicts of interests or professional misconduct

The economic operator:

- Shall not be in a status of bankruptcy, liquidation, closure of activities, or composition with creditors or in any analogous condition and that no proceedings leading to same are currently under way;



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- Shall not has been declared insolvent by a Court in a determination other than a decision of bankruptcy that entails, in compliance with Hong Kong SAR legislation, the partial or total incapacitation to manage or dispose of assets;
- Shall not has been convicted by a court of any crimes against professional conduct or of financial crimes;
- Shall not has been convicted of making false testaments in the drafting of required information for other solicitations and awards;
- Shall not has been in the past and are not presently in default with the conditions of another contract.

Suitability, economic and financial standing, technical and professional ability in accordance with art. 83 of the Italian Legislative Decree n. 50/2016.

- The economic operator must be in possession of an appropriate license and / or authorization in the business sector covered by this request for quotation.
- The economic operator must demonstrate to have appropriate experience in the in the business sector covered by this request for quotation;
- The economic operator must declare a yearly turnover for the last three financial years at least of 1.000.000,00 HKD;
- The economic operator must demonstrate to have an adequate insurance policy against professional risks;
- The economic operator must provide a list of major provisions of services similar to those being awarded, during the last 3 (three) years, showing dates, amounts and procures;

Procedure and Method of Adjudication

Negotiated Procedure without prior publication of a contract notice under the second paragraph, sub. C, of art. 7 of Italian Ministerial Decree n. 192/2017.

The contract will be awarded to the lowest bidder.



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How to Submit a Statement of Interest

The statement of interest with the attached “Form A”, together with the required statements and declarations outlined above with the attached “ESPD Form”, must be received in a sealed envelope, by courier or other means, no later than 01.00 pm on December 13th, 2019 at the following address: Consulate General of Italy in Hong Kong – Room 3201 – Central Plaza – 1, Harbour Road – Wan Chai – Hong Kong.

On the envelope, please print: STATEMENT OF INTEREST FOR THE EXECUTION OF EXTRAORDINARY WORK IN THE PREMISES OF THE CONSULATE GENERAL.

The submission of the statement of interest (Form A) is a total and exclusive risk of the applicant and any liability of the Consulate General is excluded, where for any reason, the application does not arrive within the expected deadline at the destination address.

The statement of interest (Form A) and the ESPD form, under penalty of nullity, must be duly signed by who has the representative power of the economic operator, together with a copy of a valid identity document.

Procedure Manager

The Procedure Manager (R.U.P.), in accordance with the art. 4 of the Ministerial Decree n. 192/2017, is Mr Massimiliano Berardi.

Any question that arises concerning the procedure must be submitted in writing to the following e-mail address: amministrazione.hongkong@esteri.it.



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Data Processing

According to the “General Data protection Regulation (EU) 2016/679, Art. 13, the processing of personal data is based on the principles of legitimacy, impartiality and transparency in order to protect the fundamental rights and freedoms of individuals.

The personal data are intended for the selection of an economic operator for the purposes stated in the relevant notice and/or in the procurement documentation.

The submission of information and personal data is a requirement imposed by the Italian legislation. Any refusal to provide the requested information and data shall result in the exclusion from the selection procedure or from the procurement assignment.

Hong Kong, November 28, 2019



The Procedure Manager – R.U.P.
Massimiliano Berardi

